



Temora Aviation Museum

1 Tom Moon Avenue

Temora NSW 2666

Ph.: +61 (02) 6977 1088

Email: info@warbirdsdownunderairshow.com.au

Website: www.warbirdsdownunderairshow.com.au

ABN: 121 216 737 26

WARBIRDS DOWNUNDER AIRSHOW

2022 EXHIBITOR SITE APPLICATION

Event dates: Saturday 15th and Sunday 16th October, 2022

APPLICATIONS CLOSE: 5.00pm Friday 17th June, 2022

(Please email to exhibitors@warbirdsdownunderairshow.com.au)

EVENT OVERVIEW

The Warbirds Downunder Airshow (**Event**) is promoted by the Temora Aviation Museum Inc. (**we, us and our**). The Event aims to attract Exhibitor sites that offer a variety of enjoyable, affordable, high quality goods and services at competitive prices.

All Exhibitor sites should reflect the locally orientated, friendly and relaxed atmosphere of the Event

TERMS AND CONDITIONS

These Terms and Conditions set out the basis on which you will be granted a non-assignable licence to have an Exhibitor site at the Event. Tickets to the Event are given and admission is granted on the basis that you are bound by these Terms and Conditions.

A reference to 'you' and 'your' in these terms and conditions is a reference to each vendor; and a reference to your personnel is a reference to your employees, contractors, sub-contractors, employees of sub-contractors, labour hire employees, work experience students, volunteers and any other representatives engaged by you for the Event.

APPLICATION PROCESS

You must be the registered and licensed owner and principal operator of the Exhibitor site for the duration of the Event, including Bump In and Bump Out.

Application forms are at the end of this document with all submission details explained.

All relevant application forms must be completed with as much information as possible about the proposed site. Incomplete or illegible applications will not be accepted.

SELECTION PROCESS

Selection of sites is based on information you provide to us and factors we take into consideration when selecting sites for the Event, including:

- quality and attractiveness of your product
- presentation of your site
- diversity and variety of Exhibitor sites for our patrons

Make sure you include a precise and detailed description of your Exhibitor site.

Some Exhibitor sites may not be accepted mainly for reasons of duplication. Non-acceptance is not a reflection on you or your site.

Acceptance emails will be sent within three weeks of applications closing. **Please ensure you have given the correct email address as this will be the main source of communication.** In the event your application is unsuccessful, you will also be notified via email. If your application is successful, you will receive an **Exhibitor Information Pack by 16th September 2022.**

DATES AND TIMES

The Event runs on Saturday 15th October and Sunday 16th October, 2022

All Exhibitor sites may, subject to compliance with rules and regulations, take up possession of their nominated site from 9.00am on Wednesday 12th October 2022 for Bump In purposes.

Exhibitor sites must be completely set up before 7:30am on Saturday 15th October 2022, and 7:30am on Sunday 16th October 2022. We suggest that you bring your own trolleys for stock movements during the day. All display equipment, stock etc. must remain on site until the close of Event. Once our Site Manager has advised that the site has been cleared and vehicle movement is allowed, you will then be able to vacate the site, which will come after 5.00pm Sunday 16th October 2022. Until this time there is to be **NO** vehicle movement. All sites must be vacated by 2.00pm Monday 17th October 2022 and the site must be left in a clean and tidy condition prior to your departure.

Bump In/Bump Out times are listed below.

BUMP IN	<i>Wednesday 12th October, 2022</i>	9.00am – 5.00pm
BUMP IN	<i>Thursday 13th October, 2022</i>	7.00am – 5.00pm
SITE LOCKDOWN	<i>Thursday 13th - Friday 14th October, 2022</i>	5.00pm – 7.00am STRICTLY
	<i>Friday 14th October- Saturday 15th October 2022</i>	9.00pm- 6.00am STRICTLY
	<i>Sat. 15th October 2022 -Sunday 16th October 2022</i>	7.00pm- 6.00am STRICTLY
TRADING HOURS	<i>Saturday 15th - Sunday 13th October, 2022</i>	8:30am-4:30pm
BUMP OUT	<i>Sunday 16th October 2022</i>	Once advised by the Site Manager, vehicle movement is allowed between 5pm-7pm
BUMP OUT	<i>Monday 16th October 2022</i>	Once advised by the Site Manager, vehicle movement is allowed between 7am & 2pm.

Exhibitor sites must operate and have staff in attendance during the trading times listed below.

Saturday 15th October, 2022

Trading Hours: 8:30am – 4:30pm

Sunday 16th October, 2022

Trading Hours: 8:30am – 4:30pm

Please note: The Event Site is in locked down as above. Strictly NO vehicle access will be available during this time.

INSURANCE AND CERTIFICATES

As a vendor you will be required to hold a valid *Public Liability Insurance* policy to the value of at least AUD \$20 million and it must list TEMORA AVIATION MUSEUM INC ABN 121 216 737 26 in the policy as an interested party, indicating coverage until after the Bump Out of the Event.

You must hold a valid *Work Cover Insurance* policy in respect of all personnel at your Exhibitor site which is in place for the full duration of the Event (including Bump In and Bump Out).

It is your responsibility to possess *adequate property damage insurance* for any property used by you or your personnel at the Event. We will not be liable for any loss of or damage to your property or personnel whilst on the site. We shall not be held liable for any compensation, whether on the grounds of loss of profits or otherwise. You are responsible for insuring your own property and stock.

Copies of valid insurance certificates must be forwarded to exhibitors@warbirdsdownunderairshow.com.au no later than **5.00pm Friday 15th July 2022**. You must have a copy of all insurance certificates on site for the duration of the Event. If your certificates are or will be expired by Wednesday 12th October then all renewals must be organised in advance and your policy renewed for an earlier date. **There will be no exceptions if we haven't received a copy by the due date, your site may be cancelled and your site fees forfeited.**

CERTIFICATES REQUIRED

You must provide the following certificates:

- *Certificate of Currency/Public Liability Insurance*
- *Workers Compensation certificate*

All certificates must be forwarded to us on application

PROMOTERS LIABILITY

Apart from any statutory liability, we as the owner of the Event Site will not be liable or responsible for any damage or loss suffered or incurred by you when you enter or are on the Event Site whether caused by our negligence or otherwise, whether arising in tort, contract, bailment or otherwise - all such injury, loss or damage to person or property is at your own risk. Without limiting the generality of this, appropriate footwear and clothing must be worn at all times at the Event; ear plugs should be worn if necessary. To the extent permitted by law, we take no responsibility for any hearing damage or loss caused by excessive noise or injury caused by your failure to follow our directives. In the event of injury or illness we may, at your cost, arrange medical treatment and/or emergency evacuation as deemed essential for your safety of your personnel.

DECLARATION

- You certify that you will use any space allotted to you **for your sole use** and only for the purposes shown on your completed application form.
- You agree to conform as an Exhibitor site vendor to all Exhibitor Terms and Conditions, Event Site Rules, Workplace Health and Safety regulations and any other conditions and orders we may impose, and you undertake to notify your personnel of them.
- You understand that you must not bring into the Event Site any **alcohol** or **glass**. NSW liquor licensing laws apply on site. A breach will result in you being asked to leave.
- You have read the Event Overview, Terms and Conditions and Event Site Rules as listed in this catering site application form and you agree to abide by them.

Name: _____ Date: ____/____/____



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WARBIRDS DOWNUNDER AIRSHOW 2022 EXHIBITOR SITE APPLICATION FORM

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APPLICATIONS CLOSE: 5.00pm Friday 17th June, 2022

PLEASE READ AND FILL OUT EVERY SECTION OF APPLICATION FORM. INCOMPLETE FORMS WILL NOT BE ACCEPTED.

Company / Business Name: _____

Site Name (this is exactly how your site will be listed in our program): _____

Owner/Manager: _____ ABN/ACN: _____

On Site Event Contact: _____

Postal Address: _____

Suburb: _____ State: _____ P/Code: _____

Phone: _____ Mobile: _____

Email: _____ Website: _____

Please note most of our correspondence is via email.

EXHIBITOR SITE PACKAGES

	Site Size:	Includes:		Costs:
<input type="checkbox"/> Exhibitor site A	3m frontage X 3m depth	- 2 Vendor Passes - 1 x Vehicle Pass	- 1 x Single Power Outlet	<input type="checkbox"/> \$440 inc. GST
<input type="checkbox"/> Exhibitor site B	6m frontage X 6m depth	- 2 Vendor Passes - 1 x Vehicle Pass	- 1 x Single Power Outlet	Cost: <input type="checkbox"/> \$770 inc. GST

EXHIBITOR SITE DETAILS

Please list **ALL** products and services for sale and display in detail, **please include brands where relevant**. Sites may only sell products that are listed on their application form. Please attach sheet if extra space is required.

SITE TYPE: Mobile Vehicle/Trailer/Van Registration: _____

Temporary Marquee / Shade Tent / Tables Only

EXACT SITE SIZE (including towbar): Frontage _____ m Depth _____ m Height _____ m

Please tick this box if you agree for your contact information to be provided to festivals and events looking for potential vendors

Please tick this box if you agree for your contact details to be provided to media for advertising purposes

PLEASE SPECIFY WHICH DAY YOU PLAN TO BUMP IN: Wednesday 10th Thursday 11th

HAVE YOU EXHIBITED AT THE EVENT BEFORE? Yes No IF YES, HOW MANY YEARS? _____

LIST THREE (3) EVENTS, EXCLUDING WARBIRDS DOWNUNDER, WHICH THE SITE HAS EXHIBITED AT IN THE LAST 12 MONTHS:

EVENT: _____

Contact name: _____ Phone: _____

EVENT: _____

Contact name: _____ Phone: _____

EVENT: _____

COPIES TO BE ATTACHED

PUBLIC LIABILITY INSURANCE -CERTIFICATE OF CURRENCY FOR \$20 MILLION COPY ATTACHED (Please Tick):

WORKERS COMPENSATION CERTIFICATE OF CURRENCY COPY ATTACHED (Please Tick):

EXTRAS

If you require additional Exhibitor passes, please indicate below (number of additional passes provided is at the sole discretion of the Exhibitor Coordinator or Site Manager):

Extra Exhibitor Pass	No of Passes: _____	
Extra Power Outlet: 12V- \$60 each	No. of Outlets: _____	Cost: \$ _____
Extra Power Outlet: 3 phase - \$60 each	No of Outlets: _____	Cost: \$ _____
		TOTAL COST: \$ _____

EXHIBITOR PACKAGE

Exhibitor site Package A or B	\$ _____
Extras	\$ _____
Extras	\$ _____
GRAND TOTAL	\$ _____

Camp Site Required (Please Tick) Yes No